

Addendum 1 Issuance Date: February 13, 2019
Expression of Interest Due: February 19, 2019
Opportunity Number: BAA-ESC-GDO-2019

**The USAID/Eastern and Southern Caribbean’s Community Resilience Initiative
Broad Agency Announcement**

Dear Sirs,

The purpose of this Addendum 1 is to amend the Broad Agency Announcement number BAA-ESC-GDO-2019 and to provide the answer to the questions.

- I.** On page 12, Section VII Broad Agency Announcement Expression of Interest Submission, replace with the following:

A. *Expression of Interest (s) should:*

- Be in English, no more than 2 pages in length, and no smaller than 12 point font;
- Be submitted electronically to droportunities@usaid.gov with a copy to andiaz@usaid.gov.
- Contain a header with the following information (NOT included in the page count):
 - 1) Respondent Name/Group and Contact Information (point of contact, email and telephone);
 - 2) Response Title;
 - 3) BAA Name/Number;
 - 4) Optional graphic that fits on an 8.5”x11” or A4 piece of paper (NOT included in the page limit);
- Be in editable .pdf or Microsoft Word format.

II. Questions and answers:

1. **Question:** Would USAID clarify if a single or multiple award is anticipated following the BAA process?

Response: USAID anticipates issuing one award following the BAA process.

2. **Question:** Does USAID anticipate issuing a Cooperative Agreement or a Contract for the resulting award?

Response: The instrument decision will be done at the conclusion of stage 2 (co-creation workshop).

3. **Question:** Page 7 of the BAA request indicates that the amount of shared resources would depend on the availability of funds from USAID and other resource partners. Does USAID have a current rough budget estimate or budget range for the activity?

Response: A budget will be determined after completion of the co-creation stage. USAID estimates a contribution of \$1,600,000.00

4. **Question:** What is the expected duration of the projects that will be funded under this BAA?

Response: The expected duration of this project is one year. The estimate period of performance/period of award is September 2019-September 2020.

5. **Question:** Should EOIs specify partners or can this information be incorporated during Stage 2 (co-creation)?

Response: This information can be incorporated during the co-creation.

6. **Question:** *Section VII. A on page 12* states offerors are instructed that Expressions of Interest should “contain a header with the following information (included in the page count):

- Respondent Name/Group and Contact Information;
- Response Title;
- BAA Name/Number;
- Optional graphic that fits on an 8.5”x11” or A4 piece of paper (included in the page limit);”

Would USAID please allow offerors to include this information on a separate cover page not included in the page count?

Response: Yes USAID will allow to have this information in a separate cover page not included in the page count. Please refer to point I. of this addendum.

7. **Question:** Would USAID please clarify the level of detail required for offeror contact information?

Response: USAID means by contact information the name of the principal point of contact with the e-mail and telephone number. Please refer to point I. of this addendum.

8. **Question:** Would USAID please clarify what is meant by “optional graphic” and provide an example for reference?

Response: Optional graphic can be photographs, logos or any other image related to the organization or to the initiative.

Sincerely yours.

A handwritten signature in blue ink, reading "Andrea Plucknett". The signature is written in a cursive style and is positioned above the typed name.

Andrea Plucknett
Regional Contracting/Agreement Officer
USAID/ Eastern and Southern Caribbean